



REQUEST FOR PROPOSAL

Transportation Requirements

Background:

The Saskatchewan Games Council Inc. is requesting proposals for motor coach transportation for the 2026 Saskatchewan Winter Games participants.

The Saskatchewan Games is one of the largest amateur multi-sport events in the province. The Games provide an opportunity for the growth and development of Saskatchewan's young athletes as they prepare for future competitions at a National and International level. Games athletes range from 11 - 18 years of age, accompanied by coaches and managers who are committed to preparing the athletes for this level of competition.

The 2026 Winter Games will be held in Meadow Lake and Flying Dust First Nation, SK from February 15 - 21, 2026. The Games will consist of 15 sports and involve approximately 1,800 participants from the nine geographic Districts in the province. The Games are a week-long event divided into two halves. There are approximately 900 participants each half.

First half participants will arrive in Meadow Lake on February 15th between 10:30 am and 4:00 pm and these participants will depart on February 18th after 3:00 pm.

Second half participants will arrive in Meadow Lake on February 18th between 10:30 am and 4:00 pm and depart on February 21st at approximately 6:00 pm (following the closing ceremonies).

For more information please contact:

Nicole Clow, Provincial Games Consultant
Saskatchewan Games Council Inc.
280-1870 Albert St.
Regina, SK S4P 4B7
306-482-7057
nclow@saskgames.ca

Transportation Requirements:

To ensure that all athletes, coaches and managers arrive in Meadow Lake and return back home in a safe and systematic order, the Saskatchewan Games Council would like to invite your company to provide a detailed quote for busing the participants to and from the Games.

Past experience has shown that two buses are required from every District (except for the host District) for a total of 16 buses. Approximately 800 participants will require transportation each half of the Games (100 per District). The total number of participants will be determined closer to the Games once registration has been completed (late January 2026).

The estimated number of buses (52 - 56 passenger) required per District:

- Lakeland District (Prince Albert, Melfort) – 2
- Parkland Valley District (Melville, Yorkton) – 2
- Prairie Central District (Warman, Humboldt) – 2
- Regina – 2
- Saskatoon – 2
- South East District (Estevan, Moosomin) – 2
- South West District (Moose Jaw, Swift Current) – 2
- Northern District (La Ronge, Creighton) – 2 (*possibly 1 based on final participation numbers*)

No transportation is required for the host Rivers West District participants (North Battleford, Meadow Lake, Kindersley).

Process:

On Sunday, February 15th, buses will pick up first half participants from 1 or 2 predetermined locations in the District and travel to Meadow Lake. Buses would return home empty after dropping off the first half participants.

On Wednesday, February 18th, buses will pick up second half participants from predetermined location(s) in the District and travel to Meadow Lake. The buses will then load the first half participants in Meadow Lake and return participants to the predetermined location(s) in the District.

On Saturday, February 21st, buses would deadhead to Meadow Lake for pickup of second half participants. Buses will be loaded with equipment/luggage at Carpenter High School and Jonas Sampson School (athletes' village) in late-afternoon and may deliver participants to the closing ceremonies at the Meadow Lake Field house. Immediately following the closing ceremonies, the buses will return participants to the predetermined location(s) within the District.

For the purpose of this RFP, please quote on departures and returns for two 56 passenger buses from each of the following locations within each District (outlined on the following page). The bolded cities are pick-up points.

District	Pick-up Locations & Routes (To be Confirmed)
Lakeland	Bus 1: Melfort-> Prince Albert Bus 2: Prince Albert-> Big River
North	Bus 1: La Loche Bus 2: Creighton-> La Ronge
Parkland Valley	Bus 1: Melville-> Yorkton-> Saskatoon-> North Battleford Bus 2: Yorkton-> Foam Lake-> Saskatoon-> North Battleford
Prairie Central	Bus 1: Regina-> Humboldt-> Saskatoon-> North Battleford Bus 2: Davidson-> Saskatoon-> North Battleford
Regina	Bus 1 & 2: Regina
Saskatoon	Bus 1 & 2: Saskatoon
South East	Bus 1: Estevan-> Weyburn-> Regina-> Saskatoon-> North Battleford Bus 2: Moosomin-> White City-> Regina-> Saskatoon-> North Battleford
South West	Bus 1: Swift Current-> North Battleford Bus 2: Moose Jaw-> Saskatoon-> North Battleford

Note: The departure and drop-off locations within each District are subject to change and will be determined and confirmed by the District Coordinator once their full team is selected and they have more information about the home locations of their participants. These locations are chosen to consistently compare pricing during the RFP process.

Additional Costs Required:

We understand that there are maximum driving hour regulations and due to the extended travel time for some routes, please ensure that you provide any additional costs that might be required for additional drivers, overnight hotel costs, additional buses, and/or any other costs that will be incurred for these longer routes.

Terms and Conditions:

- 1) In no event will the Saskatchewan Games Council be responsible for the cost of preparation and presentation of proposals.
- 2) Late proposals will not be accepted.
- 3) The Saskatchewan Games Council reserves the right to accept, in whole or in part, the proposal(s) that it deems most advantageous and has the right to reject any or all submissions for any reason. The lowest cost proposal will not necessarily be accepted.
- 4) The submission of a proposal, the receipt of a proposal by the Saskatchewan Games Council, and the opening of proposals do not in any way constitute a commitment to any bidder.
- 5) The Saskatchewan Games Council may, at its sole discretion, elect to cancel the request for proposal.
- 6) In addition to providing a per trip quote based on the table above, please also provide per kilometer rate(s). All taxes must be shown separately. Any additional charges such as driver costs (i.e., meal costs, hotel costs) and handling or service fees will not be accepted unless detailed and shown as a separate charge in the proposal and agreed to by the Saskatchewan Games Council.
- 7) The Saskatchewan Games Council may, at any time, terminate any resulting contractual agreement without cause, reason or liability by giving at least 30 days written notice specifying the effective date of termination. In the event of the termination of any resulting contractual agreement, payment by the Saskatchewan Games Council shall be limited to amounts payable in accordance with the contractual agreement for services provided to the date of termination.

- 8) The proposal does not need to include a price quote to provide transportation for all 8 Districts. In the proposal, please indicate the Districts that your company is willing to provide busing services for.
- 9) Proposal must include a current and valid copy of the following:
 - a) Operating Authority Certificate
 - b) National Safety Code (NSC) 'Certificate of Safety Fitness'
 - c) Certificate of Registration
 - d) Vehicle Inspection Certificate
 - e) Current automobile liability insurance of a minimum of 5 million dollars
- 10) Please provide a list of the passenger amenities of each bus being used (e.g., Wi-Fi, restroom(s), charging outlets, USB ports, video screens, seat belts, air conditioning etc.).
- 11) If the company has buses with a wheelchair lift or other accessibility amenities, please note that in the application.
- 12) Please provide a company profile, a list of clients and two client references complete with contact information.

Proposal Deadline:

Proposals detailing the information listed above must be received by **November 7, 2025**.

Please forward proposals by the prescribed deadline to:

2024 Saskatchewan Summer Games Transportation Proposal
c/o Saskatchewan Games Council Inc.
280-1870 Albert Street
Regina, SK S4P 4B7
email: gperreux@saskgames.ca

Successful proposals will be notified by **November 21, 2025**.