

2020 Saskatchewan Summer Games
SWIMMING
Coach/Team Manager Selection Criteria for each District Team



10-Feb-20

Competition: 2020 Saskatchewan Summer Games
Tour Dates: **July 29-August 1, 2020**
Location: Bioclean Aquatic Centre, Lloydminster, Sask

Team size per District **Coaches and Team Manager:** 2 coaches and 1 manager
Athletes: 8 Female and 8 Male

**Each district must have a minimum of 1 coach/manager per gender.*

**Special Olympic swimmers and staff will also be selected based on Special Olympic Sask selection criteria in addition to athletes and staff listed above.*

Sask Games Code of Conduct, Discipline and Appeals Policies: [2020 Sask Games Handbook \(link\)](#)

Coach Eligibility

All Coaches wishing to be considered for selection must complete ALL the following no later than **12noon Monday April 27, 2020:**

1. meet both the [2020 Saskatchewan Summer Games Technical Package \(link\)](#) criteria and the Swim Sask Selection criteria.
2. complete and submit the [Sask Games 2020 Intent to Participate Form \(link\)](#)
3. complete and submit to Swim Sask a Criminal Record Check AND Vulnerable Sector Check if not already on file at Swim Sask.
4. meet the minimum NCCP Coach education as follows:
 - a. **Head Coach:** must be NCCP Fundamentals certified.
 - b. **Assistant Coach:** must be NCCP Fundamentals trained; and complete Making Ethical Decisions (MED) online evaluation
5. successfully complete Respect in Sport online training
6. be a registered member in good standing with their home club, Swim Sask and Swimming Canada at the time of selection and up to and including the Games. Summer club coach registration must be initiated by the club Registrar in the RTR no later than Friday May 1, 2020.

Minimum age requirements

Head Coach: 18 years

Coach: 17 years

Team Manager Eligibility

All persons wishing to be considered for selection must complete ALL the following no later than **12noon Monday April 27, 2020:**

1. complete and submit the [Sask Games 2020 Intent to Participate Form \(link\)](#)
2. complete and submit to Swim Sask a Criminal Record Check AND Vulnerable Sector Check if not already on file at Swim Sask.
3. successfully complete Respect in Sport online training

Minimum age requirements

Team Manager: 19 years

Selection

- The Head Coach will be selected first followed by the Assistant Coach. This will then determine the gender of the Team Manager as there must be representation of both genders on the staff team. Should the coaching staff be of different genders then the Team Manager may be of either gender.
- Coach and Manager positions are volunteer positions; no remuneration or honoraria is paid however the Sask Games District registration fee is covered for coaches and managers.

Contact: Swim Saskatchewan, Phone: 306-780-9291 or email: office@swimsask.ca

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District Coach Roles and Responsibilities

Prior to the games

- Review the Swimming Technical Package for the Games and ensure that you understand it and know it.
- Once Meet Package is sanctioned review it and ensure that you understand it and know it.
- Contact the Sport, Recreation and Culture District office to introduce yourself.
- Work with Swim Sask on the selection of district athletes
- Determine any District activities that you may want to have prior to the games (i.e. group training sessions, meet and greet session etc.) or if this not possible then consider traveling to the home club of the swimmers to get to know them and work with them a bit.
- Submit entries for the Games by the entry deadline date and in the prescribed manner as per the sanctioned meet package.
- After finalizing the district team, in conjunction with the Team Manager and District ensure the items below are completed:
 - Uniform sizing
 - Online registration
 - Collection of participant fees
 - Provide team members with information applicable to the team's participation in the Games, including transportation, pep rallies or staging events.

During the Saskatchewan Games

- **All coaches and managers must stay in the athlete's village with their teams to ensure the safety and wellbeing of their teams. Coaches, along with support of the Team Manager, will supervise their teams during their stay in the athlete's village and the host community.**
- Coach their District team at the Saskatchewan Games and abide by all swimming rules and conduct of a swimming competition.
- Co-ordinate and travel with the team to the host community on the transportation provided by the Saskatchewan Games Council.
- Ensure that all team members understand the Code of Conduct and that they comply with the Code of Conduct and the regulations established by the host community. The coaches are responsible for team discipline travelling to and from the games as well as during the games.
- Upon departure ensure the rooms are clean and respectful.

Team Manager Roles and Responsibilities

- **All coaches and managers must stay in the athlete's village with their teams to ensure the safety and wellbeing of their teams. Team Managers, along with support of the coaches, will supervise their teams during their stay in the athlete's village and the host community.**
- The main role of the Team Manager is the care and comfort of the swimmers and to ensure that they are behaving appropriately and abiding by the Code of Conduct and of their whereabouts during the games.
- After the district team is finalized, with support from the coaches, work with the District to ensure the items listed above are completed. (Uniform sizing, online registration, collection of participant fees etc.)
- Assist the Head Coach with administrative functions and support the Head Coach whenever possible.

Amendments and Unforeseen Circumstances

In the event of injury, illness, or unforeseen circumstances of a significant nature, as determined by the Swim Sask. Swim Sask shall have full discretion to resolve the matter as it sees fit, taking into account factors and circumstances that it deems relevant. Any such exercise of discretion shall be subject to the Canadian administrative law principles of fairness.

Changes to this Document

Swim Sask reserves the right to make changes to this document at its discretion up to and including July 28, 2020. Any changes to this document shall be communicated directly to Coaches and Clubs and published on the Swim Sask website.