



## Career Opportunity

### **Games Services & Communications Lead**

The Saskatchewan Games Council Inc. (SGC) works in collaboration with a variety of partners to support development opportunities for athletes, coaches, officials, volunteers and communities through multi-sport games. The SGC believes that multi-sport games are an essential pathway to sport excellence which create provincial pride, lasting legacies, and exceptional experiences.

We are seeking a highly motivated and energetic people person to be a successful contributor to our team. If you have a passion for sport and proven abilities to lead our marketing and communications priorities as well as assist with a variety of games related services then we want you to consider joining our team!

#### **Key responsibilities:**

- Leading the design and implementation of the marketing and communications strategies of the SGC;
- Providing consultative services, training and support to volunteers, staff and stakeholders involved in hosting the Saskatchewan Games program;
- Taking the lead in managing the communications and media requirements for Team Sask's participation in domestic multi-sport games;
- Management of GEMS.pro, an event management database; and
- Assisting or leading a variety of Games administrative and support services as assigned.

**Education:** Undergraduate degree or diploma in sport/recreation administration, marketing, communications, public relations or other post-secondary training directly related to the key responsibilities and core competencies required of this position.

#### **Core Competencies/Experience:**

- Cutting edge knowledge and proven success with social media platforms, desk top publishing, and the management and design of website content;
- Gold medal people skills with the ability to effectively maintain and develop partnerships and collaborative relationships with key stakeholders;
- Proficiency with a variety of computer programs specifically MS Office tools, publishing and design software and database programs;
- A continuous learner willing to expand and grow in the position;
- Detail orientated, innovative, and resourceful;
- Internally motivated with the capacity to work independently;
- Effective written and oral communication skills;
- Event planning and execution experience;
- Experience working with and understanding the value of volunteers;
- Experience working in a not for profit environment and knowledge of the amateur sport system in Saskatchewan is an asset.

This is a full time permanent position reporting to the Executive Director. Some travel is required within and outside of the province. Occasional weekend and evening work commitments are required. A comprehensive benefits and pension plan is available. Salary will commensurate with the skills and experience of the successful candidate.

#### **Applications:**

Individuals are requested to forward their resumes by **Monday, November 14, 2016** to:

Mark Bracken, Executive Director  
Saskatchewan Games Council Inc.  
324 – 1777 Victoria Avenue  
Regina, SK S4P 4K5 email: [mbracken@saskgames.ca](mailto:mbracken@saskgames.ca)